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GulfEnergyInfo.com

Gulf Energy Information is seeking an *Event Sales Representative* to sell sponsorships and exhibits across our upstream, midstream, and downstream brands.

The ideal candidate will split their time between direct sales and providing support to the external sales team. The ideal candidate will also be detail-oriented, possess good communication skills (both written and verbal) and show a willingness to learn.

Responsibilities of the Event Sales Representative:

- account management
- business development
- market research/prospecting
- sales prospecting
- public relations
- customer relationship management
- prepare proposals for clients
- maintain well-organized event records
- build and maintain working relationships with internal and external partners, and leverage these relationships to deliver innovative and memorable events

The Event Sales Representative will also prospect and sell:

- Event Sponsorships
- Exhibition Space

Skills:

Required:

- Microsoft Office knowledge including Word, Adobe, and Excel
- strong written and verbal communication skills
- team player
- excellent interpersonal and organizational skills
- excellent customer service/problem solving skills

Preferred: Salesforce or other CRM experience; knowledge of industry

Please send your resume to resumes@gulfenergyinfo.com. No phone calls please.